LCL SHIPPING: WHAT YOU NEED TO KNOW AND HOW TO DO IT

You want a package transported from somewhere in the U.S. to The Bahamas and The Caribbean. So what do you do first? And what do you need to know to make the process as efficient as possible?

LCL CHECKLIST

- If you want to pre-book your cargo contact Customer Service or you can book your own shipment online at www.tropical.com.
- If you want to deliver your cargo you may deliver it to any of our 4 receiving locations in the U.S.
- If you want your cargo to be picked up your shipment must be pre-booked by Customer Service and a pickup time will be arranged.
- Cargo should be properly packed to withstand both inland and ocean transportation.
- Recipient’s name, address and final destination should be clearly and visibly marked on all cargo.
- All paperwork and should be consigned as follows and this format should be used for online orders as well.

  Recipient’s name & Destination
  Booking number________________________
  C/O Tropical Shipping
  Receiving location address
  Recipient’s Address

- If your cargo is pre-booked, please make sure your booking number and contact information is visible on the cargo packaging and all paperwork.
- The number of pieces and cargo description information should be provided on the Shippers Letter of Instruction.
- Please send or deliver the Shipper’s Letter of Instruction, packing slip and/or Shipper’s Invoices along with the cargo.
- If your shipping hazardous cargo or have additional questions about how to ship your cargo, please visit our website at www.tropical.com under shipping guidelines.

HOW TO SHIP

LCL Cargo (Less than Container Load) From the United States

With the fastest transit and most frequent sailings to The Bahamas and The Caribbean, Tropical Shipping is the LCL carrier of choice
With the fastest transit and most frequent sailings to The Bahamas and The Caribbean, Tropical Shipping is an unrivaled LCL carrier.

Tropical Shipping provides a smarter and faster way to ship Less than Container Load (LCL) cargo from the United States to The Bahamas and The Caribbean. With one call we can take care of all your shipping needs except for cargo packaging.

**PAYMENT**

OUR PREFERRED METHODS OF PAYMENT

- Credit Card payments.
- Check payments.

**PACKAGING GUIDELINES**

As the shipper of the cargo, it is your responsibility to safely package the cargo to withstand inland and ocean transportation. All cargo, especially glass, furniture, and other fragile items should be sufficiently protected to prevent damage or exposure to other cargo. All items should be packaged to prevent loose or protruding parts. All special handling instructions and directional arrows must be clearly visible on the outside of the packaging. Call or visit our website for additional information on packaging your cargo.

**PRE-BOOKING YOUR CARGO**

If you would like to pre-book your cargo please contact Customer Service or you can book your own shipment on-line at www.tropical.com.

**WITHDRAWING YOUR CARGO**

Our National Pickup services for dry, commercial LCL cargo is available to our customers anywhere in the continental U.S. We use high-quality LCL trucking partners that provide the fastest transit times.

**RECEIVING STATION**

Call our local Customer Service Representative to obtain your account number. Please send your payment authorization form. Your account number is required for all payments. You may contact your local Customer Service Representative to obtain your account number. Please send your payment confirmation to your documentation team, to ensure expedited release.

**COMPLETE DOCUMENTATION REQUIREMENTS**

If you are exporting goods from the U.S. to a foreign country your shipment may require that an Export Documentation Form (EID) be filed through the Automated Export System (AES). An EID is required if any commodity in the shipment has a value over $2500.

If you wish to file your own EID or have an agent prepare your documentation, we will require the filing citation, in addition to the Master Bill of Lading and/or letter of instructions prior to sailing. If the shipment is exempt from filing then the proper exemption legend must be provided.

For more information on how you can file an EID using the Automated Export System (AES), go to www.aesdirect.gov. If you would like Tropical Shipping to prepare and submit the EID electronically on your behalf, please contact us at (561) 881-3999 or visit our website www.tropical.com to fill out a letter of authorization.

**DO YOU HAVE INSURANCE FOR YOUR CARGO?**

Damaging weather conditions and other common hazards to cargo make insurance important selection for exporters and importers. Tropical Shipping’s marine insurance, underwritten by Seven Seas Insurance Company, offers ‘All Risk’ coverage, competitive rates and efficient claims processing, making insuring your cargo affordable, convenient and easy.

**OUR PREFERRED METHODS OF PAYMENT**

- Credit Card payments. Credit card payments can be made at www.tropical.com or by filling out a credit authorization form. Your account number is required for all payments. You may contact your local Customer Service Representative to obtain your account number. Please send your payment confirmation to your documentation team, to ensure expedited release.
- Cash or check payments. Cash payments can be made at any or our receiving locations. Check payments must be made with a certified company check in order for payment to be processed.
- By credit. If you wish to apply for credit with Tropical Shipping, please complete a credit application and fax it to (561) 840-2874. Credit applications can be found on our website at www.tropical.com. Credit, when established, will only apply after your first shipment; therefore, it will be necessary to receive payment before your documentation will be released.
- Please note that all shipments will require payment before documentation or cargo will be released.

**CONSOLIDATION**

Tropical Shipping is continually looking for ways to minimize our customer’s inventory costs and maximize their supply chain. One way we do this is through our Consolidation Services for less-than-container load (LCL) shipments. This personalized service allows our customers to have their shipments delivered to and combined at one of our South Florida warehouses, by simply providing Tropical with detailed instructions prior to the cargo arriving.

**REFRIGERATED LCL**

Refrigerated LCL services are currently available to the following destinations:

- Barbados
- Cayman Islands
- Grand Turk
- Marsh Harbour
- Nassau
- Providence Cales
- South Caicos

All refrigerated LCL cargo destined to Barbados, Cayman Islands, Grand Turk, Marsh Harbour, Nassau, Providence Cales and South Caicos must be pre-booked and delivered to:

Port of Palm Beach Cold Storage
200 Dr Martin Luther King Jr. Blvd.
Riviera Beach, FL 33404
(561) 863-7171
Receiving hours: 8:00 a.m. - 5:00 p.m.

Please visit our website for additional information about our cargo cut-offs and cargo packaging.

**WITHDRAWING YOUR CARGO**

If you would like to pre-book your cargo please contact Customer Service or you can book your own shipment on-line at www.tropical.com.

**PACKAGING GUIDELINES**

As the shipper of the cargo, it is your responsibility to safely package the cargo to withstand inland and ocean transportation. All cargo, especially glass, furniture, and other fragile items should be sufficiently protected to prevent damage or exposure to other cargo. All items should be packaged to prevent loose or protruding parts. All special handling instructions and directional arrows must be clearly visible on the outside of the packaging. Call or visit our website for additional information on packaging your cargo.

**PRE-BOOKING YOUR CARGO**

If you would like to pre-book your cargo please contact Customer Service or you can book your own shipment on-line at www.tropical.com.

**WITHDRAWING YOUR CARGO**

If you would like to pre-book your cargo please contact Customer Service or you can book your own shipment on-line at www.tropical.com.